

The Indiana State Department of Agriculture (ISDA) is hiring a Western Lake Erie Basin (WLEB) intern, responsible for developing, managing the implementing of conservation strategies and activities identified in the WLEB Agriculture Work Plan.

Duties:

The Incumbent serves as a support technician to ISDA Division of Soil Conservation (ISDA-DSC) staff based in the Fort Wayne office by providing soil and water resource related technical assistance to sustain the ISDA – DSC mission of helping landowners improve soil health and water quality. The assistance consists of leading various small projects which involve the application, trend analysis, data collection, and modeling environmental outcomes of measures that protect and enhance the quality of soil and water and other natural resources. In addition to collaborating with ISDA staff, the incumbent may work cooperatively with conservation partners to complete job assignments.

Some specific projects may include:

- Developing a recognition program for livestock integrators;
- Developing agricultural conservation solutions in a watershed context
- Plan and implement education events such as field days, pastures walks;
- Make direct face to face contact with landowners and/or operators to inventory and evaluate resource concerns;
- Develop communication pieces to promote current WLEB projects

Knowledge Required by Position:

- In progress of a Bachelor of Science Degree from an accredited university or college in physical or earth sciences, natural resources, biology, or agriculture
- Knowledge of soil and water conservation theories, principles, techniques, and practices, with knowledge in the design, application, installation, and maintenance of those practices
- Agricultural knowledge
- Ability to maintain a valid driver's license
- Knowledge of the Microsoft Office suite
- Works well with others on a team
- Works independently when necessary to complete job assignments

Difficulty of Work:

Incumbent is responsible for achieving work assignments, scheduling and setting work priorities, interpreting and applying agency policy and guidelines, and performing all duties in an accurate, ethical, and courteous manner. Incumbent may work for extended periods without direct supervision.

IV. Personal Work Relationships:

Incumbent is in frequent contact with ISDA employees, employees of other agencies, and occasionally interacts with land users and the general public while completing job assignments.

V. Physical Effort and Work Environment:

Incumbent must work in an office environment which may involve shared workspace. Incumbent is expected to utilize office technology to efficiently perform assigned work. Incumbent may occasionally work outdoors under all types of weather and terrain conditions while carrying measuring equipment. Some travel throughout the state may be required to fulfill job assignments.

VI. Span of Control:

Incumbent is responsible to the Northeast Team Leader. Incumbent does not supervise others.

For Questions Contact Jennifer Thum, 260-341-6966

*Send Cover Letter, Resume, and Three References by **January 3rd, 2020** to jthum@isda.in.gov*

